



**UNIVERSITY OF MARYLAND LIBRARIES  
TECHNICAL SERVICES DIVISION  
PCC Contribution Review Model  
Revised December 2003**

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Original Catalogers at the University of Maryland are examining participation in PCC programs at the request of the Library Executive Council. Below is a list of topics addressed thus far:

I. Gathered statistics on our contributions over the past year

II. Meetings with Original Catalogers

A. Meeting 1

- Agreed that the outcome of our work is to *Articulate a vision for our participation in PCC*
- Shared a profile of our contribution statistics
- Discussed the PCC requirements that affect productivity and other barriers to contribution

B. Meeting 2

- Agreed upon a philosophy: UMd Catalogers make meaningful contributions to the PCC Programs
- Identified PCC goals from the strategic plan that could be “owned” at UMd: 1.1, 1.4.2, 2.4.1, 3.1.3 Staff added: 1.4.1, 2.4, 4.1.2, 4.6
- Brainstormed the types of contributions we could be making, (i.e. subject areas)

C. Meeting 3

- Outcome was to begin to outline an operational plan for contributions based on the brainstorming session of meeting 2
- Established principals for the development of the operational plan:
  - 1) Our contributions must have impact: value to the Libraries and value to libraries using PCC records; 2) Our contributions must be tied to our work priorities & our areas of expertise; 3) Our plan must build on our strengths (i.e. our highest contribution levels are to NACO); 4) Our overall plan must keep workflow as simple as possible; and 5) Our plan must be achievable
- Agreed upon subject areas and types of materials that we could contribute. The cornerstone of our contributions is to emphasize currently published materials, (materials published in the last 3 years).

D. In Meeting 4 catalogers discussed a strategy for sharing our work with Public Services and Collection Leaders:

- Agreed to present a brief background on what PCC is and how it benefits libraries
- Agreed that we would propose a pilot plan for contribution. This plan includes:
  - contribution of records in a few specific subject areas, and,
  - materials in these subject areas be pulled out of the routine search queue early and cataloged

E. The Head of Cataloging and Director of TSD met with Public Services and Collection Services Leaders, presented the background information and proposal for a pilot contribution plan. We asked for the suggestion of 2-3 subject areas to test. Subject areas suggested include agriculture, Marylandia, piano scores and piano recordings.

F. The next steps:

- Debrief catalogers on the outcome of the meeting with Public Services and Collection Services Leaders
- Decide what is needed to implement the pilot:
  - Training needs
  - Procedural changes
  - Review of job responsibilities, committee work, university service, etc.
- Determine a time-table for the pilot
- Begin pilot
- Evaluation and potential expansion